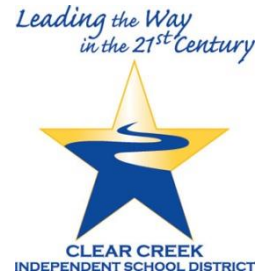


*Clear Creek Independent School District*

*Jeffrey Kohlenberg, CPA, RTSBA*

*Director of Financial Services*

2425 East Main Street  
League City, Texas 77573  
(281) 284-0189  
(281) 284-9912 Fax  
jkohlenb@ccisd.net



Date: May 8, 2014

To: Members  
Board of Trustees

From: Jeff Kohlenberg, CPA, RTSBA  
Director of Financial Services

Re: 2013 - 2014 Budget Amendment #3  
  
February 14, 2014 – May 7, 2014

The Superintendent recommends that the Board of Trustees approve the attached budget amendment for the 2013 – 2014 fiscal year:

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_  
Ann Hammond  
President, Board of Trustees

\_\_\_\_\_  
Date

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT**

**BUDGET AMENDMENT #3**

**FOR THE FISCAL YEAR ENDING AUGUST 31, 2014**

		<b>Expenditure Budget Decrease / Revenue Budget Increase</b>	<b>Expenditure Budget Increase / Revenue Budget Decrease</b>	<b>Description of Budget Adjustment</b>
1994	X5744-00	6,250.00		General Fund donations for Senior to Senior Prom and 2014 Partnership Breakfast.
1994-41-740-99-0-17	6497-00		6,250.00	
1994-11-999-11-0-99	6399-00	40,000.00		See attached.
1994-53-835-99-0-41	6245-00		40,000.00	
		<hr/>	<hr/>	
		46,250.00	46,250.00	
<b>General Fund</b>				
<b>Net Budget Increase / (Decrease)</b>		<hr/> <hr/>	<hr/> <hr/>	
		-		

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**To:** Kevin Schwartz, CTO  
**From:** Tracey Mathews, Technology Finance Manager  
**Date:** May 15, 2014  
**Re:** Additional funding request

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The Technology Department is responsible for paying for many contracts and expenses that are utilized by the entire district. While budgeting for those expenses before the new fiscal year, we do our research and due diligence in making sure that all expenses are accounted for and that sufficient funds are set aside for those. During the course of the year, some of the contract amounts do fluctuate and there are always additional unforeseen expenses. This year, for those reasons, we are in need of approximately \$40,000.00 in additional funding. The overages in our planning are outlined below.

- We had \$290,000.00 budgeted for our contract with Layer 3 for maintenance. Because of infrastructure work done this year, the addition of equipment, and a realignment of our contract period to coincide with our fiscal year, the actual cost incurred was \$330,250.00. This is an increase of \$40,250.00 above our initial estimate.

To compensate for the overage, we have trimmed our expenses as much as possible. We have chosen not to renew SoftChalk, an E-Learning software package. We have also drastically cut the costs of travel and training for all of the operational and technical employees in Technology to a bare minimum.

Despite the above noted cuts in services, we still find that we are in need of additional funds to perform the requirements necessary for the success of our mission in the district. The additional funds will allow us to pay some of our staff for extra hours necessary to complete all the technology and bond projects that will occur during the summer when campuses are closed. We will also need to hire substitutes and possibly student workers to assist in the completion of those projects. We believe that an addition of \$40,000 to our budget will be sufficient to meet these needs for this fiscal year.