

**Clear Creek ISD**  
**Guardianship Notification**

- I. By agreeing to be the educational guardian for a student, I am legally responsible for the student’s attendance at school. If the student is found to be truant, I understand that the school may file truancy charges against me and I will be required to appear in court. If truancy charges are filed against me, I may be fined by the courts.
- II. By agreeing to be the educational guardian for a student, I agree to provide a daytime telephone number where the school may contact me regarding educational matters. I understand that I may be required to appear at the school to assist in resolution of disciplinary issues.
- III. Texas law states that a child’s legal residence is determined by where he/she sleeps at night. By signing the admission document, I affirm that the child will sleep in my residence every school week during this school year. I understand that the school may perform periodic verification of the student’s residency.
- IV. If it is determined that a student is unlawfully attending a CCISD school, then the District may file criminal charges under Penal Code 37.10. In addition, the District shall require the parent, legal guardian, or other adult with lawful control over the student to pay tuition for the period of time during which the student was unlawfully attending CCISD.

Texas Education Code 125.002(d) requires the school to inform you that false statement on the affidavit of admission is a criminal offense punishable under Section 37.10 of the Texas Penal Code and subjects you to liability for tuition and costs under TEC 25.00(h). I have been notified that Clear Creek ISD will pursue all appropriate legal actions as a result of false statements on this affidavit.

I hereby acknowledge that each of these requirements was explained to me by District personnel and that I was given an opportunity to ask questions regarding guardianship of a Clear Creek ISD student.

\_\_\_\_\_  
Temporary Guardian’s Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

**Assumption of Parental Responsibility and Acknowledgements**  
**(To be completed by the Guardian/Homeowner)**

CLEAR CREEK INDEPENDENT SCHOOL DISTRICT

I / We, the person(s) specified as individual(s) with whom applicant is residing within Clear Creek ISD in the foregoing application of \_\_\_\_\_  
(Child's Name)

hereby swear or affirm that every statement contained in the foregoing application is within my knowledge true and correct, I/We further agree to assume the obligations of parent(s) of said applicant insofar as Clear Creek ISD is concerned, so long as applicant is a minor and is attending schools in Clear Creek ISD and do hereby agree to be responsible for all matters as stated in this application. I am aware that the applicant must be a full time resident in my home to be considered a resident of Clear Creek ISD and that any violation of this policy will result in immediate withdrawal of the student. I am aware that if this student moves from my home, I am required to immediately report this to Clear Creek ISD. I am aware that a person who knowingly falsifies information on a form required for a student's enrollment in the district shall be liable to the district for the payment of tuition if the student is not eligible for enrollment. Presenting a false document or record is a violation of Texas Education Code 25.002(h) and Penal Code 37.10 and will be prosecuted to the full extent of the law by Clear Creek ISD.

\_\_\_\_\_  
Guardian Signature  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

Attach a copy of the following four items to the affidavit:

- Parent's Driver's License
- Resident's Texas Driver's License or Photo I.D.
- Current Utility Bill (Gas, Water, or Electric- Disconnect notices will not be accepted)
- Current Lease or Mortgage statement

The completed original affidavit including all attachments and a copy of the original affidavit including all attachments must be returned to the Safe and Secure Schools Department located in the Education Support Center at 2425 East Main Street in League City, Texas for approval.

**Please Note: No copies or notary services are available at this location.**

STATE OF \_\_\_\_\_ §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me by \_\_\_\_\_  
(Guardian signing form) (ID, Passport, etc.)

to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed that same for the purposed and consideration therein expressed.

GIVEN UNDER MY HAND, and seal of this office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ A.D.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

Notary Seal Here

**Guardian/Notarized**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT**

**(To be completed by the Parent/Legal Guardian)**

**POWER OF ATTORNEY**

**(For students who have established residency separate and apart from their parents or guardian)**

I, \_\_\_\_\_, residing at  
Parent or Legal Guardian

\_\_\_\_\_, \_\_\_\_\_,  
Address (Street, City, State, Zip Code) Primary Telephone Number

\_\_\_\_\_ do hereby grant to \_\_\_\_\_  
Relationship Temporary Guardian

who resides at \_\_\_\_\_,  
Address: Street, City, Zip code

\_\_\_\_\_  
Primary Telephone Number Alternate Telephone Number

temporary custody of my school age child:

<u>Name</u>	<u>Age</u>	<u>Campus/Grade</u>
_____	_____	_____

**\*Please note: Only one student per original affidavit.**

The duration of such temporary custody is for the duration of the school year \_\_\_\_\_ to \_\_\_\_\_. During the period of such custody the temporary guardian is authorized to enroll my child in the public schools of the guardian's residence and to have such rights and obligations as may be necessary to enable my child to receive an appropriate education, including:

1. The duty of care, control, protection and reasonable discipline of the child;
2. The power to consent to medical and surgical treatment during any emergency involving an immediate danger to the health and safety of the child;
3. The right to consult with school officials concerning the child's welfare and educational status, including school activities, and to make decisions of educational significance to the child;
4. The right to attend school activities relating to the child;
5. The right of access to educational records;
6. The right to receive any form of notice from school officials that otherwise would be provided to me, as parent or legal guardian of the child; and
7. The right to be designated on any records as a person to be notified in case of emergency regarding the child.

Parent

**FALSIFICATION OF INFORMATION ACKNOWLEDGEMENT**

I declare that I have provided no false information to the Clear Creek Independent School District (CCISD) regarding my family residency. I understand that falsifying this sworn affidavit is a **criminal offense (Perjury)** under Section 37.01 of the Texas Penal Code, which is a Class A misdemeanor punishable up to one (1) year of confinement in jail; a fine not to exceed \$2000.00; or both such fine and imprisonment. Another criminal offense for falsifying this residency information is a violation of Texas Penal Code 37.10: **Tampering with a Government record.**

Further, such person is liable to the district for the period during which the ineligible student is enrolled, for the greater of: 1) maximum tuition fee may charge under 25.038 of the Education Code; or 2) the amount the district has budgeted for each student as maintenance and operating expenses.

The regular tuition rate is **\$43.40** per school day for 2016-2017 school year.

I understand that my child will be withdrawn from CCISD if I have falsely enrolled my child. I also understand that CCISD reserves the right to investigate claims of residence under CCISD administrative guidelines.

**Parent or Legal Guardian signature and Notary verification is Mandatory.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian

STATE OF \_\_\_\_\_ §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me by \_\_\_\_\_  
(Parent or Legal Guardian signing form) (ID, Passport, etc.)

to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed that same for the purposed and consideration therein expressed.

GIVEN UNDER MY HAND, and seal of this office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ A.D.

\_\_\_\_\_ My commission expires: \_\_\_\_\_

Notary Public, State of \_\_\_\_\_

Notary Seal Here

**Parent/Notarized**

**APPLICATION FOR DETERMINATION OF RESIDENCE OF A MINOR**

**Application for Determination of Residence of a Minor Apart From That of a Parent, Guardian or Other Person Having Lawful Control under Court Order**

This application must be submitted for each student (hereafter called “applicant”) under 18 years of age who claims a residence in the Clear Creek Independent School District separate and apart from the residence of applicant’s parent(s), guardian(s) or other person(s) having lawful control of applicant under an order of a court (hereafter called “parent, guardian or court custodian”, whether there are one or more).

1. Applicant \_\_\_\_\_  
Name Age Sex

2. School last attended by applicant and current grade level.  
\_\_\_\_\_  
Name of School Grade

3. Name and address of parent, guardian or court custodian of applicant:  
(If there are more than one, name each and designate status)

\_\_\_\_\_  
Name Address

\_\_\_\_\_  
Name Address

4. Where does applicant reside within Clear Creek ISD?  
\_\_\_\_\_  
Address

5. Name of person(s) with whom applicant is residing within Clear Creek ISD.  
\_\_\_\_\_

6. Relation of applicant to person(s) with whom he/she resides within Clear Creek ISD.  
\_\_\_\_\_

7. State whether or not the person(s) with whom the applicant resides in Clear Creek ISD will assume parental responsibility for applicant insofar as Clear Creek ISD is concerned with respect to all matters which are customarily communications with the parent, guardian or court custodian of a student within Clear Creek ISD, including but not limited to matters relating to illness, medical treatment, truancy, disciplinary problems, grade reporting, student’s class work, emergency notification, fees, fines, memberships and obtaining permission to attend field trips and other activities of the district.

- Yes, I accept the responsibilities listed in question 7 for the applicant
- No, I do not accept the responsibilities listed in question 7 for the applicant.

8. When did the applicant begin residing at the address as stated? \_\_\_\_\_

\_\_\_\_\_ Date

9. Why is applicant residing at the aforementioned address?

\_\_\_\_\_  
\_\_\_\_\_

10. Where does applicant spend most weekends?

Address Explain

11. Does the child currently, or plan to participate in extra-curricular activities such as athletics and fine arts? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please describe: \_\_\_\_\_

12. Has the applicant engaged in conduct or behavior within the preceding year that has resulted in either removal to an alternative education program or expulsion?

Yes  No

If the answer is yes, explain the misconduct, the disciplinary consequences, the term of the removal or expulsion (including exact dates) and the name of the school district imposing the discipline.

Misconduct: \_\_\_\_\_

Consequence: \_\_\_\_\_

Dates: \_\_\_\_\_

School District: \_\_\_\_\_

13. Has the applicant been engaged in delinquent conduct or conduct in need of supervision and been placed on probation or other conditional release for that conduct?

Yes  No

If the answer is yes, explain the conduct, the date the conduct occurred and the term of the probation or other conditional release. Also include the name and telephone number of the probation officer or other officer overseeing the applicant during the period of probation or other conditional release.

Offense: \_\_\_\_\_

Date: \_\_\_\_\_ Term: \_\_\_\_\_

Probation Officer: \_\_\_\_\_ Phone: \_\_\_\_\_

14. Has the applicant been convicted of a criminal offense and been placed on probation or other conditional release?

Yes  No

If the answer is yes, explain the offense convicted of, the date of the conviction and the term of the probation or other conditional release. Also include the name and telephone number of the probation officer or other officer overseeing the applicant during the period of probation or other conditional release.

Offense:

\_\_\_\_\_

Date: \_\_\_\_\_ Term: \_\_\_\_\_

Probation Officer: \_\_\_\_\_ Phone: \_\_\_\_\_

**No false information has been provided to the Clear Creek Independent School District regarding this residence status. I understand that I am responsible for this enrollment and could be fined up to \$43.40 per day for each student that is falsely enrolled in Clear Creek ISD [FD (LEGAL) policy, Education Code 25.001(h)]. I understand that this child will be administratively withdrawn from CCISD if it is determined that I have enrolled the child based on false information. I also understand that CCISD reserves the right to investigate claims of residence under the CCISD administrative guidelines as permitted by the Texas Education Code and may conduct a home visit to verify actual occupancy.**

Guardian's signature \_\_\_\_\_ Date \_\_\_\_\_

STATE OF \_\_\_\_\_ §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me by \_\_\_\_\_

(Guardian signing form)

(ID, Passport, etc.)

to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed that same for the purposed and consideration therein expressed.

GIVEN UNDER MY HAND, and seal of this office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ A.D.

\_\_\_\_\_ My commission expires: \_\_\_\_\_

Notary Public, State of \_\_\_\_\_

Guardian / Notarized